



Ministry
of Justice

HMCTS
Courts and Tribunals Development Directorate
Petty France
Westminster
London
WC1
www.gov.uk

Introduction of Electronic Seal for non-financial Court of Protection Orders

Dear Court User,

I am writing to inform you that as part of improvements to our services, we are introducing an electronic seal for Court of Protection (COP) non-financial orders. The electronic seal will provide for speedier despatch of orders, more efficient use of staff resources and a more consistent way of working.

Commencing on 21st July 2017, all non-financial orders produced in the Court of Protection (COP) will be endorsed with an electronic seal - in place of the current ink fed manual seals you may already be familiar with. The Court will no longer use a stamp to endorse the date that the order has been served, this is recorded using an entered/issued' stamp, instead the date of service will be typed onto the order this will be done beneath the date that the order was made and will be recorded as follows 'Issued on dd-mm-yyyy'.

To minimise administrative impacts and provide a timely lead into the changes, HMCTS kindly asks for your assistance in cascading this message to those that might be affected. To familiarise you with how the seal is presented, a sample electronic seal is shown below.

If you have any queries please contact your local COP office e-mail addresses listed below;

London - courtprotectionenquiries@hmcts.gsi.gov.uk

Midlands - courtprotection@birmingham.countycourt.gsi.gov.uk

Wales - Cardiffcop@hmcts.gsi.gov.uk

South East - courtprotection@reading.countycourt.gsi.gov.uk

South West - courtprotection@bristol.countycourt.gsi.gov.uk

North East - COPNewcastle@newcastle.countycourt.gsi.gov.uk or
cop@leeds.countycourt.gsi.gov.uk

North West - COP.Manchester@hmcts.gsi.gov.uk

Sample of Electronic seal output



Yours sincerely

HMCTS
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